



## ASSOCIATION OF JUVENILE COMPACT ADMINISTRATORS

Executive Board Meeting

March 23, 2005

Kissimmee, Florida

### Meeting Minutes

#### **Officers Present:**

Donna Bonner, Texas, President  
Ryan Pinto, Washington, Vice President  
Cindy Pittman, Georgia, Treasurer

#### **Secretariat:**

Kristine C. Prince

#### **Board Members Present:**

Amanda Behe, Pennsylvania  
Summer Foxworth, Colorado  
JoAnn P. Rohan, District of Columbia  
Nancy Wikle, Montana  
John Gusz, New Jersey Probation

#### **Guests:**

Mike Lacy, West Virginia  
Linda Bowmer, Nevada

#### 1. WELCOME/ROLL CALL

Donna Bonner welcomed Board members and guests. Roll call was taken by the Secretariat.

#### 2. BUSINESS MATTER

Donna Bonner asked for the Board's approval to pay the deductible amount on the insurance policy for a minor automobile accident that occurred when Cindy Pittman was driving a van rented by the Florida ICJ office to transport AJCA members back to the Radisson Hotel from the National Juvenile Justice Conference on Tuesday. The van was side-swiped as Ms. Pittman attempted to drive it into the Radisson parking lot. It is not yet known who will be responsible to pay for the deductible, the Florida ICJ office staff who rented the van or Ms. Pittman personally. However, since Ms. Pittman was on official AJCA business, Ms. Bonner suggested that AJCA should pay the deductible amount. The Board discussed the matter and said that in the future, careful consideration should be given to who is allowed to drive rental vehicles while performing official AJCA duties. Ms. Bonner stated that in the future, AJCA should rent a van for this purpose.

**Motion:** *Nancy Wikle made a motion to approve the payment for the insurance deductible amount that will be incurred towards the repair of the van driven by Cindy Pittman while performing official AJCA business. John Gusz seconded the motion. The motion passed.*

#### 3. LEGAL OPINION ON HIPAA

Ms. Bonner reported that in discussions with Don Blackburn on Wednesday, Mr. Blackburn suggested that AJCA pursue getting a legal opinion on whether ICJ offices are

“covered” entities under the new HIPAA act from either Mike Buenger (an attorney in Missouri at the National Center for State Courts) or Deputy Attorney General Torkelson from the State of Utah, both of whom have considerable expertise in interstate compact law rather than from Richard Masters at CSG.

**Motion:** *John Gusz made a motion that the Board rescind the motion made at the March 19th Executive Board meeting to ask Rick Masters for a legal opinion on whether ICJ offices are “covered” entities under HIPAA. Rather, AJCA consider exploring the option of requesting a legal opinion from other attorneys recommended by Don Blackburn. There was no second. The motion was tabled until the next Board meeting when Brent Buerck (Missouri ICJ) can participate in the discussion.*

4. REQUEST FOR FINANCIAL STATEMENT

Nancy Wikle asked the Treasurer to prepare an AJCA income and expense report for the Board’s review. Ms. Pittman agreed to provide that report.

5. ADJOURNMENT

The Secretariat reminded the Board that the next scheduled Board meeting is Wednesday, April 20, 2005 and that she would be unable to attend the meeting and take minutes. The Board agreed to reschedule the meeting and Ms. Bonner instructed the Board to communicate via email next week to agree on a date for the next Board meeting.

The meeting was then adjourned.