



ASSOCIATION OF JUVENILE COMPACT ADMINISTRATORS

Annual Meeting

August 2, 2001

New Orleans, Louisiana

Meeting Minutes

Members Present:

Michael Reddish, NE Parole, AJCA President
Ronald J. Leffler, IN Parole, AJCA Vice President
M. Jody Taylor, ID, AJCA Secretary
Cindy Pittman, GA, AJCA Treasurer

Jim Chaffee, AZ
Patricia Burt, CT
Joann Rohan, DC
Michelle Howe, KS
Beth Meng, LA
Maxine Baggett, MS
Lori Schweinfurt, NV
Sharon Brophy, NJ Parole
Dianne Miller, NY Parole
Pamela Helbling, ND
Larry Yarberough, PA
Ryan Pinto, WA

Judy Miller, AR
Noreen Bachteler, CT
Jean Hall, FL
Karen King-Jones, KY
Cynthia Yim, MD
Katherine Widders, NE Prob
Linda Bombaci, NH
John Gusz, NJ Probation
Judy Stephens, NC
Victor Congleton, OR
Joseph Mastrangelo, RI
Amanda Beagles, FL

Summer Foxworth, CO
Rose Marie Holmquist, DE
Donna Bonner, TX
Sarah LeBlanc, LA
Rose Ann Bisch, MN
April Honey, NV
Dennis Wertz, NJ Parole
Duane Edwards, NM
Susan Whitten, NC
Patricia Smith, PA
Margo Bryce, VT

Secretariat:

Kristine C. Prince

1. WELCOME

Mike Reddish welcomed everyone to the meeting. A roll call of states was taken by the Secretariat.

2. AJCA STRATEGIC PLAN

Mr. Reddish introduced Rose Ann Bisch who has accepted the assignment to chair the Strategic Planning Committee. He thanked Ms. Bisch and the Committee for their work on developing an interim strategic plan.

Ms. Bisch provided a brief history of the Association's efforts to develop a strategic plan. She reported that the original plan developed in 1998 has expired, and most of those goals had been met. Her committee's charge was to develop an "interim" strategic plan that would be in effect from now until the new compact has been written and legislation passed in each state signatory to the new compact. Once the new compact is in effect, it is anticipated that a new strategic plan will be drafted.

Ms. Bisch presented the proposed Interim Strategic Plan (Appendix B), and she explained that the Committee identified the following five issues they felt were important and needed to be addressed during this transition phase: (a) training and education; (b) public safety/victim's rights and awareness; (c) membership; (d) technology; and, (e) partnerships. The Committee developed goals and objectives relative to each issue, and a proposed interim plan was sent to the membership on June 21, 2001. She proceeded to review the plan, one issue at a time and asked for approval.

GOAL #1: DEVELOP A WEB-BASED STANDARD TRAINING PACKAGE FOR ICJ STAFF TO USE IN THEIR HOME STATE TO PROVIDE TRAINING TO STAFF ON A LOCAL LEVEL, INCLUDING JUDGES

The first goal to develop a web-based training package was approved of by the membership previously. Ms. Bisch reported that the web-based training package is almost complete at this point. However, the membership indicated that a pre- and post-test as well as an evaluation should be included under Objective #1. Ms. Bisch reported that Objective #2, putting the training program on the AJCA website, is also almost complete.

After some discussion, it was decided to add two more objectives to this goal and to change the completion date to March 2002:

Objective #5 - By March 2002, develop a standardized training program for local judges

Objective #6 - By March 2002, develop a standardized training program for local legislative bodies

GOAL #2: TO DETERMINE IF AJCA RULES AND REGULATIONS AND ICJ ARTICLES ADDRESS PUBLIC SAFETY AND VICTIMS' RIGHTS

Ms. Bisch explained that this goal was written to demonstrate that AJCA is aware of victims' rights issues and has taken steps to address those issues and concerns. However, Ms. Bonner said that, in her opinion, the goal was not adequately stated. Mr. Congleton suggested rewording the goal to "To ensure that Rules and Regulations address public safety and victims' rights." The group agreed with this change.

Under Objective #1, the word "carries" should be changed to "carriers." Judy Miller reported that Objective #2 will be addressed in the Rules and Regulations session of the meeting later today.

Mike Reddish reported that he was directed at the Mid-Winter Workshop to give the Rules and Regulations to Rick Masters of CSG and asked that he review them for legal sufficiency, but he has not heard back from Mr. Masters on this.

GOAL #3: TO INCREASE ACTIVE PARTICIPATION AND ATTENDANCE IN AJCA FUNCTIONS TO ALLOW THE ASSOCIATION TO FUNCTION AT THE MOST EFFICIENT AND EFFECTIVE LEVEL

In a discussion of Objective #1 under this goal, it was decided to add a projected completion date of March 2002 to this objective. Likewise, the date of March 2002 should be added to Objective #2. A fourth objective was added to this goal, that being to review the division of the states into regions to determine if it is a logical division, and whether any changes should be made.

GOAL #4: ESTABLISH AN ICJ ELECTRONIC COMMUNITY TO ADDRESS THE KEY AREAS OF COMMUNICATIONS AND TRAINING

Under Objective #1, the date of March 2002 should be added. Mr. Reddish reported that he has asked Jim Chaffee to be the chair of the Technology Committee. Objective #3 was deleted as presented, and instead was changed to: "By March 2002, establish minimum standards for technology in each state." Objective #4 was changed to: "By March 2002, identify potential grant resources to fund technology initiatives. Objective #5 was changed to: "By March 2002, develop a plan of action to implement an electronic file sharing process for the secure collection, exchange and analysis of ICJ data." The completion date of August 2003 was added to Objective #6.

Some discussion of the AJCA website ensued, and Donna Bonner suggested that the website should be updated quarterly. Rose Ann Bisch suggested that publication guidelines should be developed for the AJCA website.

GOAL #5: TO COLLABORATE WITH OJJDP AND CSG IN THE DEVELOPMENT OF A NEW INTERSTATE COMPACT ON JUVENILES

A decision was made to write two goals to address the partnership goals of the Association. The first goal would remain the same as the goal on the proposed draft. Under this goal, it was decided to reverse the order of Objectives #1 and #2. It was noted that these two objectives have already been met. The date of March 2002 was added as the goal date for completing Objective #3.

A new goal (Goal #2) was added to the plan: "To develop an Association work plan that guides the development and implementation of partnership opportunities with juvenile justice, child welfare and other identified public and private agencies." A few specific agencies were identified as agencies that AJCA should seek partnership with: the International Association of Chiefs of Police, the National Association of Extradition Officials, and the National Juvenile Detention Association.

With the changes and additions, the proposed Interim Strategic Plan was approved by the membership. Ms. Bisch will make the necessary changes to the plan and send out copies to each ICJ office.

3. RULES AND REGULATIONS REVISION

Mike Reddish provided a brief history of the process of revising the current Rules and Regulations, noting that a major revision of the Rules and Regulations was passed at the Annual Meeting in Santa Fe in August 2000. Developing and updating rules is always a "work in progress." He thanked Judy Miller of Arkansas and her committee for their efforts in compiling the proposed revisions to the 2000 Rules and Regulations (Appendix C). Mr.

Reddish asked that the members review and vote on the proposed revisions section by section.

SECTION 100 - no changes

SECTION 200

Ms. Miller pointed out that the only changes proposed for this section are to number the paragraphs under Rule 2-103.

Motion: *Jody Taylor made a motion to approve the changes to Section 200 as noted above. Cindy Pittman seconded the motion. The motion passed.*

SECTION 300 - no changes

SECTION 400

Ms. Miller explained that the committee proposes to move #6 under Rule 4-102 to become #3 under Rule 4-105. Additionally, it is proposed that the entire Rule 4-103 (Transfer of Supervision Procedures) be renumbered to become Rule 4-104 and renamed Authority to Accept/Deny Supervision.

Discussion ensued about the language drafted for the new Rule 4-103. Members expressed concern about the authority of the ICJ office to “authorize” placement. It became clear to the members that the role of the ICJ office is to either accept or deny *supervision* of a juvenile, but the ICJ office does not have the legal authority to accept or reject a *placement* if the placement is with the parent or legal guardian who resides in that state. Ms. Holmquist suggested that AJCA develop required criteria for home evaluations.

Ms. Miller explained that the intent of paragraph #1 under the new Rule 4-103 is to make clear that only the receiving state’s ICJ administrator or designee has the authority to deny *supervision* of a juvenile by that state and that the denial should be based on ICJ law. Local staff does not have the authority to accept or reject supervision of juveniles.

Motion: *Rose Holmquist made a motion to change the word “placement” to “supervision” in paragraph #1 of Rule 4-103. The motion passed.*

Motion: *Cindy Pittman made a motion to substitute the term “juvenile” for the term “youth” in all instances in the rule. Jody Taylor seconded the motion. The motion passed.*

Motion: *Cindy Pittman made a motion to delete “...based on the completed home evaluation” in paragraph #1. Jody Taylor seconded the motion. The motion passed.*

Motion: *Rose Ann Bisch made a motion to change the words “A home placement” to “supervision” in paragraph #2. Pam Helbling seconded the motion. The motion passed.*

Motion: *Donna Bonner made a motion to change the wording in paragraph #3 to “Supervision cannot be denied or disapproved when the juvenile will reside in the state where the parent, guardian or person entitled to legal custody resides.” Pam Helbling seconded the motion. The motion passed.*

Motion: *Rose Holmquist made a motion to change the wording in paragraph #4 to “Supervision may be*

denied when the juvenile will reside with a non-custodial person and the parent, guardian or person entitled to legal custody does not reside in that state.” Pam Helbling seconded the motion. The motion passed.

Motion: *Jody Taylor made a motion to approve the new Rule 4-103 with the changes noted above. Ryan Pinto seconded the motion. The motion passed.*

Ms. Rohan suggested that when these revisions are made to the Rules and Regulations, there should be a notation with each rule showing which particular ICJ article that rule corresponds to.

Ms. Miller pointed out the current Rule 4-103 (Transfer of Supervision Procedures) will now become Rule 4-104 and that there were no content changes proposed. However, it is proposed that under Rule 4-103, paragraph #3 be renumbered and moved to become Rule 4-105 #2.

4. MEETING ADJOURNED

At this point, it was time to dismiss the group for a field trip to the Bridge City Youth Correctional Facility. The meeting was then adjourned, and discussion of the proposed revisions to the Rules and Regulations will be continued tomorrow morning.

Respectfully Submitted:

Kristine C. Prince, AJCA Secretariat, August 17, 2001
Minutes Approved by the Board September 19, 2001